Last year South Dakota Donated Dental Services (DDS) volunteer dentists came to the rescue of 164 people with disabilities, or who are elderly or medically fragile. To those who were helped, these dentists are heroes!

Become a DDS Hero!
 Volunteer Today!

Jo, age 62, lives in Brandon. She has had both kidney and lung transplants and is a breast cancer survivor. Jo also has other medical issues including Parkinson’s Disease, has had a heart attack, a stroke and an abdominal aortic aneurysm. Jo had a broken tooth and her medical doctor was concerned about her risk of infection. She desperately needed dental care that she could not afford. Donated Dental Services (DDS) volunteers Dr. Louis George and Dr. Dan Goede came to her rescue. Dr. George surgically extracted three of Jo’s teeth, then Dr. Goede provided her with restorations and a removable prosthetic, fabricated by a local lab. Dr. Goede has agreed to keep Jo on as an “ongoing” patient due to her fragile medical condition.

“I really appreciate Dr. Goede and his staff and how professional they are. I am a nervous dental patient and they know the right things to say to me to help me calm down. I am so grateful for this Program!”
- Jo, a South Dakota DDS Patient

“Volunteering for the Donated Dental Services Program is one of the most rewarding aspects of my job.”
- Dr. Dan Goede, Sioux Falls, SD

Easy for dentists. Life changing for patients!

Benefits of Participation:

- **Satisfaction:** Visit with your peers that participate. You will discover that this will be one of the most rewarding experiences of your dental career.

- **Continuing Education:** Earn up to 30 clinical hours per five-year cycle.

- **Scheduling:** Patients can be scheduled when convenient for you and your staff.

- **Screening:** All patients are screened for eligibility and commitment to care. You can choose which cases you wish to take.

- **Laboratory:** All lab work is donated. No out-of-pocket expenses.

- **Teamwork:** Staff morale can be improved by demonstrating your compassion and dignity with helping others with great need.

To ask questions or to volunteer, contact Program Manager Brenda Goeden at 605-224-9133 or brenda.goeden@sddental.org.
Every reasonable effort has been made to obtain and print accurate information in this directory.

The SDDA Services Directory contains a wealth of information important to your practice. We think you will agree this is an excellent benefit of SDDA membership.

Our special thanks to this year's advertisers for underwriting costs of printing and mailing this directory to you. We hope you thank them, too.

Every reasonable effort has been made to obtain and print accurate information in this directory.
**HOUSE OF DELEGATES**

Traditionally, the House of Delegates meets Friday morning during the annual meeting at the Annual Session conference facility.

The House of Delegates shall consist of 36 delegates. A third of the delegates shall be allocated evenly to each district. Two-thirds of the delegates shall be allocated based on each district’s proportional share of the association’s total active, life, non-practicing and retired members. Each delegate shall be elected for a term of two (2) years, approximately half being elected each year.

**BOARD OF TRUSTEES**

Board of Trustees meet four times a year. The Board of Trustees consist of the President, President-Elect, Vice President, Immediate Past President, two members elected from each of the four component societies, and the President of each component society. The Secretary-Treasurer, Speaker of the House of Delegates, Executive Director, and the ADA Delegates serve as non-voting members. One State Board member, State Dental Health Director, and a member of the South Dakota Dental Foundation Board are advisory members. Terms end at the close of the annual meeting. The President votes only to break a tie and acts as presiding officer.

**DUES STRUCTURE**

Dues, for the annual calendar year, become payable January 1. If dues are not paid by March 1 of the current year, membership is delinquent. If not paid in full by March 31, membership is void and any partial dues paid to the SDDA will be forfeited. A late fee of $45 will be assessed members who pay dues after the March 31 deadline, excluding first-time members. Dues are payable by check or credit card.

All recent dental school graduates receive four years of reduced dues regardless of their membership history in the American Student Dental Association. Dentists who enter an accredited advanced education training program within one year of receiving their D.D.S. or D.M.D. degree receive the same three years of reduced dues upon completion of their program.

Dentists must maintain continuous membership beginning the first full year after receiving their D.D.S. or D.M.D. degree to qualify for reduced dues. The reduced dues schedule: no dues the year of graduation and the first full year after dental school or completion of an advanced education program; 25% of full dues the second year; 50% of full dues the third year; and 75% the fourth year and 100% of full dues the fifth year and thereafter.

**MEMBERSHIP**

Membership applications are available through the SDDA office or on www.sddental.org. To be an active member, applicant must be an ethical dentist practicing in South Dakota, or a member of a federal dental service, or employed by the State of South Dakota, and be in good standing in a district society which is a component of this Association. Membership must be maintained in national, constituent, and component societies to retain member status.
The dental profession of the United States is represented by the American Dental Association which consists of seventeen trustee districts. South Dakota is in the Tenth District which also includes Nebraska, Iowa, Minnesota, and North Dakota.

South Dakota has two ADA delegates elected by the South Dakota Dental Association House of Delegates for two-year terms. Our delegates are:

**Grant S Titze, D.D.S.**  
PO Box 427  
Watertown SD 57201  
Phone: 605-886-2222  
Fax: 605-884-0674  
e-mail: gstitze@gmail.com  
(Term- Jan 2016 - Dec 2019)

**Mark A Bierschbach, D.D.S.**  
PO Box 592  
Milbank SD 57252  
Phone: 605-432-5032  
Fax: 605-432-4844  
e-mail: markb@sstel.net  
(Term- Jan 2017 - Dec 2018)

**Mark I Kampfe, D.D.S.**  
6817 Dunsmore Rd  
Rapid City, SD 57702  
Cellular: 712-251-0551  
e-mail: mkampfe@gmail.com  
(Term- Jan 2019 - Dec 2020)

---

**ADA Tenth District**

**Dr. Ken McDougall**  
Tenth District Trustee  
815 1st Ave S  
Jamestown, ND 58401-4746  
701-251-2240  
Email: mcdougallk@ada.org

**Dr. Valerie Peckosh**  
Tenth District AD-PAC Representative  
3455 Stoneman Rd; Ste 2B  
Dubuque, IA 52002  
563-582-1478  
Email: firstteeth@aol.com

---

**ADA Annual Sessions**

2018 - Oct. 18-22  
Honolulu, HI

2019 - Sept. 5-9  
San Francisco, CA

2020 - Oct. 15-19  
Orlando, FL

2021 - Oct. 11-15  
Las Vegas, NV

2022 - Oct. 13-17  
Houston, TX
**ELECTED OFFICERS**

- **Michael J. Frankman, DDS**  
  President
  - 5100 S Cliff Ave  
  Sioux Falls SD 57108  
  Office: 605-371-9111  
  Home: 605-759-5205  
  Fax: 605-334-5902
- **Tom J. Kaiser, DDS**  
  President-Elect
  - 221 6th Ave SE; Ste 5  
  Aberdeen SD 57401  
  Office: 605-226-1867  
  Cell: 605-290-5233  
  Fax: 605-226-3993
- **Michelle M. Hofer, DDS**  
  Vice-President
  - 304 Island Drive  
  Ft. Pierre, SD 57532  
  Office: 605-223-2021  
  Home: 605-222-1310  
  Fax: 605-223-9021
- **Edward J. Lynch, DDS**  
  Immediate Past President
  - 2006 Mount Rushmore RD; Ste 1  
  Rapid City SD 57701  
  Office: 605-343-5925  
  Home: 605-343-7080  
  Fax: 605-399-2555
- **Jay A. Crossland, DDS**  
  Speaker of the House
  - PO Box 5690  
  Rapid City SD 57709  
  Office: 605-348-6818  
  Home: 605-415-5502  
  Fax: 605-348-4690

**BOARD OF TRUSTEES & HOUSE OF DELEGATES MEETING SCHEDULE**

- Sept. 21, 2018 (Trustees) .......... Pierre  
- February 8, 2019 (Trustees) ....... Pierre  
- May 16, 2019 (Trustees) .......... Rapid City  
- May 17, 2019 (House) .......... Rapid City  
- May 17, 2019 (Trustees) .......... Rapid City

**APPOINTIVE OFFICERS**

- **Jaclyn M. Schuler, DDS**  
  Secretary-Treasurer  
  (Appointed by B.O.T. for one-year term)
  - 208 W 37th St  
  Sioux Falls, SD 57105  
  Office: 605-332-6377  
  Home: 605-321-1584  
  Fax: 605-332-9560
- **Paul H. Knecht, CAE**  
  Executive Director  
  (Hired by B.O.T. on five-year contract)
  - 804 N Euclid, Suite 103  
  Pierre, SD 57501  
  Office: 605-224-9133  
  Fax: 605-224-9168  
  E-mail: paul.knecht@sddental.org

**SDDA OFFICE STAFF**

- **Brenda Goeden**  
  Program Manager
  - 804 N Euclid, Suite 103  
  Pierre SD 57501  
  Office: 605-224-9133  
  Fax: 605-224-9168  
  tia@sddental.org  
  brenda.goeden@sddental.org
- **Tia Hertel**  
  Member Services Coordinator
  - PO Box 5690  
  Rapid City SD 57709  
  Office: 605-348-6818  
  Home: 605-415-5502  
  Fax: 605-348-4690

2006 Mount Rushmore RD; Ste 1  
Rapid City SD 57701  
Office: 605-343-5925  
Home: 605-343-7080  
Fax: 605-399-2555
BOARD OF TRUSTEES COMMITTEES

BUDGET & FINANCE COMMITTEE
Dr. Jaclyn M. Schuler, Secretary/Treasurer, Chair
208 W 37th St
Sioux Falls SD  57105
Phone:  605-332-6377

Dr. Michael J. Frankman, President
Dr. Michelle M. Hofer, Vice President
Dr. Mark I. Kampfe, Trustee, BH

Dr. Tom J. Kaiser, President-Elect
Dr. Kevin M. Donlin, Trustee, S

NOMINATING COMMITTEE
Dr. Edward J. Lynch, Immediate Past President, Chair
2006 Mount Rushmore Rd; Ste 1
Rapid City SD 57701
Phone:  605-343-5925

Dr. Jon M. Ellenbecker, Trustee, SE
Dr. Rick W. Fuchs, Trustee, S

EXECUTIVE COMMITTEE
Dr. Michael J. Frankman, President, Chair
5100 S Cliff Ave
Sioux Falls SD  57108
Phone:  605-371-9111

Dr. Tom J. Kaiser, President-Elect
Dr. Michelle M. Hofer, Vice President
Dr. Edward J. Lynch, Immediate Past President
Dr. Jaclyn M. Schuler, Secretary/Treasurer, Advisory
Mr. Paul H. Knecht, Executive Director

► Supervises and manages the business of the Association between meetings of the Board of Trustees, subject to the approval of the House of Delegates.

PERSONNEL COMMITTEE
Dr. Michelle M. Hofer, Vice President, Chair
304 Island Drive
Ft. Pierre SD 57532
Phone:  605-223-2021

Dr. Michael J. Frankman, President
Dr. Tom J. Kaiser, President-Elect
Dr. Bryan C. Johnson, N
Dr. Rick W. Fuchs, Trustee, S
Dr. Jaclyn M. Schuler, Secretary-Treasurer (advisory)

► Meets semi-annually with the executive director to review personnel matters and performance of office staff including executive director. This includes discussion relative to salaries, bonuses, and fringe benefits. The committee reports salary considerations to the Budget and Finance Committee prior to budget formation for the coming fiscal year. A full report is submitted to the Board of Trustees.

► Recommends expense reimbursement policy and annually reviews travel of SDDA members, appointive members and staff on Association business.

INSURANCE AND ENDORSEMENTS COMMITTEE
Dr. Tom J. Kaiser, President-Elect, Chair
221 6th Ave SE; Ste 5
Aberdeen SD  57401
Phone:  605-226-1867

Dr. Michelle M. Hofer, Vice President
Dr. Jeffrey M. Feiock, Trustee, SE
Dr. Mark I. Kampfe, Trustee, BH

► Studies and makes recommendations concerning various forms of insurance designed to protect the membership in their professional activity, and in their status as individuals, and supervises the service rendered on policies and programs in force.

► Makes recommendations concerning various forms of insurance designed to protect officers and employees of the South Dakota Dental Association.

► Reviews on an annual basis all insurance coverage for the SDDA Office and members of this Association and reports findings to the Board of Trustees.
STANDING COMMITTEES

COMMITTEE ON DENTAL HEALTH
Dr. Thane E. Crump, N, 2019, Chair
Dr. Monty D. Bechtold, S, 2019
VACANT, N, 2021
Dr. Bruce D. Wintle, S, 2021
Dr. Isaac J. Morgan, BH, 2019
Dr. John P. Taggart, SE, 2021
Dr. Kelli J. Jobman, BH, 2020

► Represents dental views of the SDDA to the Department of Social Services, Department of Health, Department of Corrections, and Department of Human Services.
► Maintains a dental representative with the Department of Social Services.
► Establishes policies on care of the indigent and needy, and persons in retirement and nursing homes.
► Promotes dental health programs in the State of South Dakota.

LEGISLATIVE COMMITTEE
Dr. Murray M. Thompson, S, Chair, 2019
640 E Sioux Ave
Pierre SD 57501
Phone: 605-224-5355

Dr. Chris P. Wermerson, SE, 2020
Dr. Jamie E. Maher, S, 2020
Dr. Ryan K. Van Laecken, N, 2020
Dr. Jonathan B. Reth, BH, 2020

► Receives annual direction from the SDDA House of Delegates regarding legislation to be introduced in the South Dakota Legislature on behalf of the Association.
► Coordinates with SDDA executive director and contract lobbyist legislation that needs to be written for introduction.
► Annually reviews legislative bills that appear to impact the dental profession and provides direction to the executive director and contract lobbyist.
► Is prepared to speak for the Association by providing written and/or oral testimony regarding legislative issues which impact the dental profession.

ANNUAL SESSION PLANNING COMMITTEE
Dr. Michael J. Frankman, SDDA President, Chair
5100 S. Cliff Ave
Sioux Falls SD 57108
Phone: 605-371-9111

Dr. Jay A. Crossland, Speaker of the House
Dr. Jaclyn M. Schuler, Secretary/Treasurer
Dr. C. Nolan Carson, S, 2019
Dr. Nathaniel M. Miller, N, 2021
Dr. Jeffrey H. Wiswall, at large, 2019

► Helps organize and plan the SDDA Annual Session.
MEMBERSHIP DEVELOPMENT COMMITTEE
Dr. Nick A. Thome, S, Chair, 2020

Dr. Michelle R. Scholtz, S, 2021  Dr. Mark T. Lavin, SE, 2017
Dr. Jennifer M. Veurink, S, 2019  Dr. Meaghan A. Neuberger, SE, 2021
Dr. Jeffrey H. Wiswall, BH, 2020  Dr. Craig M. Dillon, SE, 2019
Dr. Isaac J. Morgan, BH 2021    Dr. Bryan C. Johnson, N, 2021
Dr. Erik G. Unkenholtz, BH, 2019  Dr. Gregg Van Beek, N, 2019

► Welcome and orient new dentists to the Association.
► Develop and train future leaders of the Association.
► Foster collegiality among members of the Association.
► Provide mentors for new members of the Association.
► Create subcommittees as needed to carry out the duties of the Committee.
► Assist local dental groups and district dental societies in activities related to membership development and member involvement.
► Engage members in the activities of the association through education on contemporary issues facing the profession.

ETHICS COMMITTEE
Dr. Michelle M. Hofer, Vice President, Chair
304 Island Drive
Ft. Pierre SD 57532
Phone: 605-223-2021

Dr. Charles F. Scanlon, Black Hills District
Dr. Ross K. Schulte, Northern District
Dr. Monty D. Bechtold, Southern District
Dr. Jaclyn M. Schuler, Southeastern District

► The State Ethics Committee shall fulfill the duties as required in the South Dakota Dental Association Policy on Professional Discipline.
► The Committee shall be comprised of five licensed dentists, appointed by the Board of Trustees, with the Vice President of the South Dakota Dental Association serving as Chairman and one member from each Component District.
► The Committee will hold hearings and render decisions regarding professional discipline as specified in the South Dakota Dental Association Policy on Professional Discipline.
► The Executive Committee of the Board of Trustees shall act as an appellate body for a member who desires to appeal a decision of the Ethics Committee.
For members of the SDDA, Peer Review offers an invaluable method to resolve differences of opinion with patients involved in dental treatment. It provides a means for the profession to monitor itself internally, without the need for government intervention or litigation.

The State Peer Review Committee acts as the appellate body to the Component District Society Peer Review Committee. The state committee will assist the districts as necessary to make certain proper procedure is followed during peer review. A South Dakota Dental Association Peer Review Manual is available through the SDDA Office.

To request peer review, a signed written complaint must be sent by a patient to the SDDA Office to the attention of the Executive Director or a patient may contact the SDDA Office to request a Patient Request for Mediation form.

**DISTRICT PEER REVIEW COMMITTEES**

**BLACK HILLS DISTRICT PEER REVIEW COMMITTEE**
Dr. James S. Nelson, 2020, Chair

- Dr. James K. Byrne, 2019
- Dr. Reid A. Stone, 2019
- Dr. Paul M. Rezich, 2019
- Dr. Jon K. Schaack, 2020
- Dr. David R. Cooley, 2020
- Dr. Don L. Massa, 2021
- Dr. Chad M. Carpenter, 2021
- Dr. Eric G. Unkenholz, 2021
- Mr. Matt Weigel, Lay Member, 2020
- Mr. James Leonard, Lay Member, 2021

**NORTHERN DISTRICT PEER REVIEW COMMITTEE**
Dr. Martin H. Oleson, 2020, Chair

- Dr. Bryan C. Johnson, 2019
- Dr. Steve R. Yseth, 2019
- Dr. Thomas G. Swanson, 2020
- Dr. Michael J. Hawley, 2020
- Dr. John M. Carrels, 2020
- Dr. Ross K. Schulte, 2021
- Dr. Jason J. Grebner, 2021
- Dr. Robert J. Sanders, 2021
- Mr. Jack Hieb, Lay Member, 2019
- Mr. Dave Graf, Lay Member, 2020

**SOUTHEASTERN DISTRICT PEER REVIEW COMMITTEE**
Dr. James L. Sigaty, 2020, Chair

- Dr. Jeffrey M. Feiock, 2019
- Dr. John Smallcomb, 2019
- Dr. Tom J. Weisbecker, 2019
- Dr. Ryon R. Reckling, 2020
- Dr. Cody L. Henriksen, 2020
- Dr. Scott M. Weyers, 2021
- Dr. Damon J. Thielen, 2021
- Dr. Adam J. Swingdorf, 2021
- Mr. Scott Gilbert, Lay Member, 2020
- Mr. Eric DeNure, Lay Member, 2019

**SOUTHERN DISTRICT PEER REVIEW COMMITTEE**
Dr. Jon C. Baumann, 2021, Chair

- Dr. William J. Reardon, 2019
- Dr. Brett T. Farnham, 2019
- Dr. Bryan E. Schoenfelder, 2019
- Dr. Jason W. Aanenson, 2020
- Dr. Brenon K. Farmer, 2020
- Dr. Michael A. Fuchs, 2020
- Dr. C. Nolan Carson, 2021
- Dr. Michelle M. Hofer, 2021
- Ms. Ellen Lee, Lay Member, 2020
- Mr. David Hosmer, Lay Member, 2021
**SPECIAL OR AD HOC COMMITTEES**

**SODAK-D-PAC** (South Dakota Dental Political Action Committee)
Dr. Michael J. Hawley, N, Chair
810 S Maple Street
Watertown, SD 57201
Phone: 605-878-0180

Dr. Mark A. Bierschbach, N, Vice Chair
Dr. Bryan C. Johnson, N
Dr. Grant S. Titze, N
Dr. Mark I. Kampfe, BH
Dr. Edward J. Vigna, BH
Dr. Jon K. Schaack, BH

Dr. Rick W. Fuchs, S
Dr. Michelle M. Hofer, S
Dr. Brenon K. Farmer, S
Dr. Lori L. Melemseter, SE
Dr. Michael J. Frankman, SE
Dr. William D. Schultz, SE
Dr. Murray M. Thompson, ex-officio

► Increases political awareness of dentists and financially supports candidates for office.
► Selects the candidates who are to be supported by SoDak-D-PAC funds and determines amount given to each candidate.
► Aids in educating the dental profession and the public about dental issues.
► Contributions to SoDak-D-PAC are voluntary and are solicited annually. These contributions are payable with annual membership dues and additional voluntary contributions.

**FORENSIC DENTAL TEAM**
Dr. Tim J. Kappenman, S, Team Leader
208 W 37th St
Sioux Falls SD 57105
Phone: 605-332-6377

Dr. Michael J. Hawley, N  Dr. Joe F. Rigg, N  Dr. Tom J. Kaiser, N
Dr. William Reardon, S  Dr. C. Nolan Carson, S  Dr. Michelle M. Hofer, S
Dr. Erik T. Swanson, BH  Dr. Kate S. Haave, BH
Dr. Keri A. Barrow, SE  Dr. Jeffrey M. Feick, SE
Ms. Renae Hagemann, CDA  Ms. Ann Brunick, RDH

Dr. Marc H. McClellan, N  Dr. Mark A. Bierschbach, N  Dr. Colin C. Palmquist, N
Dr. Mark A. Bierschbach, N  Dr. Murray M. Thompson, S  Dr. Ross K. Schulte, N
Dr. Chelsey L. Renemans, S  Dr. Murray M. Thompson, S  Dr. Lance R. Griese, S
Dr. Matt J. Dailey, S  Dr. Michael J. Krump, BH  Dr. Scott D. Van Dam, BH
Dr. Paul M. Rezich, BH  Dr. Michael J. Krump, BH
Dr. Scott A. Munsinger, SE  Dr. Randy G. Houska, SE  Dr. Scott D. Van Dam, BH
Dr. Les J. Heinemann, SE  Dr. Jon M. Ellenbecker, SE
Ms. Jolene Dyce, CDA  Ms. Kathy Heither, CDA
Ms. Renae Hagemann, CDA  Ms. Mary Flier, CDA

► The team’s mission is to have an organized group of dentists and auxiliaries in South Dakota prepared to act as a forensic dental team in case of mass casualty or disaster within our borders.
USD ADVISORY COMMITTEE

NAME
Dr. Ed R. Kusek
Dr. Jon C. Bauman
Dr. Matthew R. Knutson
Dr. Richard J. Koch
Dr. Denis Miller
Ann Brunick, RDH
Pat Aylward, RDH
Kathleen Lohr, RDH
Eunice Burgraff, RDH
Marti Pollard, RDH

WESTERN DAKOTA TECHNICAL INSTITUTE BOARD MEMBERS

NAME
Kelly Oehlerking, VP of Institutional Effectiveness
Tiffany Howe, VP for Teaching and Learning
Jenna Golden, Director of Dental Assisting Program
Sarah McCormick, Dental Assisting Instructor
Dr. Tim Kelly, Chair
Dr. Bruce A. Evans
Dr. Eric Wilbur
Dr. Ryan Baxter
Dr. Thomas Benjamin
Kelly Bohnenkamp
Beth Van Kampen
Sara Scherer
Holly Nold
Kaylee O’Dea

LAKE AREA TECHNICAL INSTITUTE BOARD MEMBERS

NAME
Dr. Brock Tidstrom, Chairperson
Dr. Amber Meyer
Dr. Andy Johnson
Dr. LeeAnn Diercks
Dr. Chris Wermerson
Ashley Kurtenbach, DA
Courtney Somsen, DA
Sherise Volek, DA
Anna Kirkeby, Office Administrator
Kari Taylor, Office Administrator
Karla Stutzman, Hygienist
Nichole Pahl, LATI
Amy Meadors, LATI
Lindsey Stuwe, LATI
Kim Bellum, Dean of Instruction LATI
LuAnn Strait, Director of Public Relations LATI
Diane Stiles, Vice President LATI
Michael Cartney, President LATI

CITY
Brookings
Watertown
Sioux Falls
Watertown
Sioux Falls
Watertown
Sioux Falls
Aberdeen
Clark
Sioux Falls
Clark
SOUTH DAKOTA BOARD OF DENTISTRY

Dr. Tara T. Schaack, President
717 Mead St
Rapid City SD 57701
Phone: 605-716-5444
(2nd term expires Oct. 30, 2020)

Ms. Zona Hornstra, Secretary/Treasurer
4904 S Minnesota Ave
Sioux Falls SD 57108
Phone: 605-335-8640
(1st term expires Oct. 30, 2018)

Dr. Harold Doerr
2800 Jackson Blvd; Ste 6
Rapid City SD 57702
Phone: 605-348-2556
(Fill term expires Oct. 30, 2018)

Dr. Nick Renemans
207 E Capitol Ave; Ste 201
Pierre SD 57501
Phone: 605-224-2161
(1st term expires Oct. 30, 2019)

Dr. Amber A. Determan, Vice President
1920 N Kimball St
Mitchell SD 57301
Phone: 605-996-7786
(3rd term expires Oct. 30, 2020)

Dr. Scott Van Dam
3415 5th Street
Rapid City SD 57701
Phone: 605-348-6418
(1st term expires Oct. 30, 2020)

South Dakota Dental Foundation

The South Dakota Dental Foundation is a nonprofit public foundation formed for educational and charitable purposes in 1982. Individuals (dentists or the public) who donate to the South Dakota Dental Foundation are “contributing members”.

The Foundation’s mission is aligned closely with the South Dakota Dental Association. The Foundation operates both the South Dakota Donated Dental Services Program; the Sunshyne Smiles Program; and the Emergency Room Referral Program.

The Foundation also administers several endowed funds including the Relief Fund and the Pat Coyne Fund and the Stephanie Asheim-Young Fund.

The Foundation’s endowment fund has assets of more than one million dollars. The fund continues to grow through pledges, direct contributions, memorials and estate planning contributions. Memorial gifts are encouraged as a way to remember deceased friends and colleagues.

The earnings from the fund are used to advance the dental profession in South Dakota and to fund worthwhile dental related activities. Proceeds from the endowment fund are used for prevention and education, charitable dental events, scholarships for dental assistants and hygienists, assist dental students with exam cost and new dentists to attend leadership meetings.

Donations and contributions to the Foundation are tax deductible under Internal Revenue Service Code [501(c)(3)] regulations and may be cash, securities and real property. All contributions are acknowledged. For donations other than cash, the donor is responsible to place a value on the gift. The Foundation does not appraise property. The IRS requires appraisals for property exceeding $5,000 in value, contributed by donors, including estates, C corporations, pooled income funds and trusts. Appeal letters for funds are sent to dentists and others during the year.

Gifts should be addressed to:

South Dakota Dental Foundation
804 N Euclid; Ste 103
Pierre, SD 57501-1194

Officers and Board of Directors of the South Dakota Dental Foundation

Dr. Mark A. Bierschbach, Chair
Mr. Scott Jones, Secretary/Treasurer
Dr. Monty D. Bechtold
Dr. Mark I. Kampfe
Dr. Jon K. Schaack
Dr. Jaclyn M. Schuler
Dr. Grant S. Titze
Dr. Roger C. Wilson
Dr. Melissa A. Gibson, Vice Chair
Dr. Orin W. Ellwein, Past Chair
Mr. Ken Asheim
Mr. Brad Bauer
Ms. Connie Halverson
Ms. Jessi Horsley
Mr. Robert Riter
Mr. Paul Knecht, Executive Director
South Dakota is divided into four component district societies: Black Hills, Northern, Southern, and Southeastern.

Each component district is chartered, and has adopted and maintains bylaws as a district society.

Each component district is represented in the SDDA House of Delegates and on the SDDA Board of Trustees.

Legend:
- Black Hills District
- Northern District
- Southeastern District
- Southern District

<table>
<thead>
<tr>
<th>District Membership Totals</th>
<th>(June 2018)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
</tr>
<tr>
<td>SE</td>
<td>115</td>
</tr>
<tr>
<td>N</td>
<td>53</td>
</tr>
<tr>
<td>S</td>
<td>49</td>
</tr>
<tr>
<td>BH</td>
<td>86</td>
</tr>
<tr>
<td>Total</td>
<td>303</td>
</tr>
</tbody>
</table>

LEGEND
- Active [1]
- Life Practicing [L]
- 1st Yr. out of dental school [A]
- 2nd Yr. out of dental school [B]
- 3rd Yr. out of dental school [C]
- 4th Yr. out of dental school [D]
- Retired [7]
- Life Retired [W]
- Non Practicing [P]
The Black Hills District is composed of these counties:

Bennett, Butte, Corson, Custer, Dewey, Fall River, Haakon, Harding, Jackson, Lawrence, Meade, Mellette, Pennington, Perkins, Shannon, Todd, Ziebach.
The Northern District is composed of these counties:

The Southern District is composed of these counties:

Aurora, Beadle, Bon Homme, Brule, Buffalo, Charles Mix, Davison, Douglas, Gregory, Hand, Hanson, Hughes, Hutchinson, Hyde, Jerauld, Jones, Lake, Lyman, McCook, Miner, Sanborn, Stanley, Sully, Tripp, Yankton.
Southeastern District Dental Society

Adam J. Swingdorf, D.D.S.
President

6301 S Minnesota Ave; Ste 100
Sioux Falls SD 57108
Office: 605-332-4751
Fax: 605-332-5113

Blake M. Ridgway, D.D.S.
President-Elect

229 W 39th St Ste 100
Sioux Falls SD 57105
Office: 605-338-2251

Courtland M. Drake, D.D.S.
Secretary-Treasurer

5100 S Western Ave
Sioux Falls SD 57108
Office: 605-335-6665
Home: 605-271-1860
Fax: 605-332-5510

Jeffrey M. Feiock, D.D.S.
District Trustee

6301 S Minnesota Ave; Ste 100
Sioux Falls SD 57108
Office: 605-332-4751
Fax: 605-332-5113

Jon M. Ellenbecker, D.D.S.
District Trustee

5201 S Western Ave
Sioux Falls SD 57108
Office: 605-339-2200
Home: 605-977-1624
Fax: 605-334-5530

The Southeastern District is composed of these counties:

   Clay, Lincoln, Minnehaha, Moody, Turner, Union.
Thank you to the dental volunteers that have made the St. Francis Dental Clinic a reality! Lakota children and adults now have regular dental care thanks to you!

Over the past year, more than 500 patients have been served by over 35 volunteers. What a testament to the generosity of the SDDA.

If you would like to join us, please contact Marty Jones at (605) 747-2142 or email us at marty.jones@sfmission.net.

Your gift of time or cash donation can help change lives.
At Professional Insurers, we have been pleased to offer you the Professional Protector Plan® for Dentists (PPP) insurance program over the last 37 years. One of the many unique features of the PPP has been its ability to retain its identity even when transitioning to a new insurance carrier. For only the third time in its 48 year history, the PPP has elected to change the policy insuring company.

We are pleased to announce that the PPP is broadening its coverage, service, and program by partnering with AAIC. Our insured dentists will greatly benefit from this new alliance. AAIC has a clear understanding of client expectations, as well as exceptional expertise in assessing and managing risk. They are nimble and responsive to both their insureds and industry partners. With AAIC, we can take your insurance to the next level, offering more coverage solutions and better service than ever before!

Enhancements
MORE Coverage Options
INCREASED Limits on various property coverages
ADDITIONAL Credits Available
ENHANCED & FREE Risk Management Program for our insured dentists

Next Steps
Current PPP Insureds:
As long as you have a 2016 application on file, you’re all set! The change in insurance carriers will take effect on October 28, 2017 and will cycle throughout the next 12 months. Your policy will seamlessly transition to AAIC at your renewal.

Non-PPP Insureds:
Contact us today for a competitive quote!

Familiarity
SAME Policy, new carrier
SAME Insurance Expert, Professional Insurers
SAME Exemplary Service
STILL Rated "A" (Excellent) Rating from AM Best
STILL Dedicated to the Dental Industry

Contact Us:
Partnering with AAIC will help the PPP stay competitive and meet the needs of your dental practice. We expect you may have some questions about our good news and are excited to address them with you.

Kenneth Asheim, Professional Insurers
1.800.529.1451
www.insurorpros.com
**CONTRACT ANALYSIS SERVICE**

Available to ADA members at no cost, the Contract Analysis Service can help educate dentists regarding the potential risks and benefits of contractual relationships with third parties (e.g., managed care companies). Contact the South Dakota Dental Association to take advantage of this free service. As a member, you may also request a free copy of a publication produced for members only, "What Every Dentist Should Know Before Signing a Provider Agreement," from the SDDA.

**LEGISLATIVE & REGULATORY ACTION**

The ADA Washington Office and the American Dental Political Action Committee (ADPAC) speak up for members with lawmakers and federal regulators, voicing the dental profession's positions on important legislative and regulatory issues. In addition, the ADA actively supports the SDDA's efforts to influence legislative policies through assistance from the ADA Department of State Government Affairs. For information, call the ADA Washington Office at 1-202-898-2400 or State Government Affairs, 1-800-621-8099, ext. 2525.

SDDA Lobbyists Paul Knecht and Brett Koenecke represent members in the South Dakota Legislature.

**MEMBER WELLNESS SERVICES**

**Are you suffering or do you need help?**

If you are having trouble coping because of illness, alcohol or drug abuse or as a result of a physical or mental condition, help is available. Dentists and allied staff members in South Dakota have access to services from two sources.

Community Mental Health Centers in South Dakota:

SDDA Members can access counseling services through any of the Community Mental Health Centers in the state through a relationship between the SDDA and the South Dakota Council of Mental Health Centers and the South Dakota Council of Substance Abuse Counselors. Community Mental Health Centers are located in communities throughout the states. These centers provide professional outpatient counseling and related services to the general public, as well as specific assistance for business, legal and healthcare communities including dentists and allied dental staff. For a listing of Community Mental Health Centers in South Dakota go to the Members Center of the SDDA website and click on Members Wellness. Under an agreement with the Community Mental Health Centers, the SDDA will cover the cost of the initial consultation for any member dentist; non-member dentist; and, SDDA allied member who lacks the resources to pay for their care.

Health Professionals Assistance Program

All licensees of the South Dakota State Board of Dentistry may seek participation in the South Dakota Health Professionals Assistance Program. Voluntary self-referrals are accepted. This confidential program is professionally staffed and designed to monitor the treatment and continuing care of regulated health professionals who may be unable to practice with reasonable skill and safety, if their illness of chemical dependency is not appropriately managed. The program provides a non-disciplinary option for participating health licensing boards to deal with impaired regulated health professionals who recognize their illness and the need for continuing care and/or practice limitations. Contact The Health Professionals Assistance Program at (605)-274-4711.

**PEER REVIEW**

For members of the South Dakota Dental Association, Peer Review offers an invaluable method to resolve differences of opinion with patients involved in dental treatment. It provides a means for the profession to monitor itself internally, without the need for government intervention or litigation.

The State Peer Review Committee acts as the appellate body to the Component District Society Peer Review Committee. The state committee will assist the component districts as necessary to make certain proper procedure is followed during peer review. A South Dakota Dental Association Peer Review Manual is available through the SDDA Office.

SDDA members may choose not to participate in peer review, making it an optional membership benefit. If a member chooses not to participate, a signed statement must be registered with the SDDA Executive Director. The decision not to participate is not allowed on a case-by-case basis, so the decision to withdraw from peer review is defined as being "in total".

To request peer review, a signed written complaint from a patient must be sent to the SDDA Office to the attention of the Executive Director or a patient may contact the SDDA Office to request a Patient Request for Mediation form.
PRACTICE AND CAREER OPPORTUNITIES SERVICE

SDDA's Practice and Career Opportunities Service, which is now on-line at sdddental.org, can assist dentists who are selling a practice, offering a practice opportunity or seeking allied staff members and dentists and dental students who are looking to buy a practice or enter as an associate following graduation. Annual Fees are:

* $50 – dentists selling or seeking an associate in their dental practice.
* $75 – dentists selling or seeking an associate in their dental practice who wish such action to remain confidential.
* $20 – Seekers who have been out of dental school for more than one year.
* $0 – New dentist seekers and Allied Staff
* Non-SDDA members will be charged three times the stated amount for use of this service.

The placement fee covers the administration of the program. Go to: http://www.sdddental.org/member-center/practice-career

or contact the SDDA Central Office, PO Box 1194, Pierre SD 57501 or 605-224-9133.

PORTABLE DISPLAY BOARD

The South Dakota Dental Association has a portable table-top display board for loan at no charge, other than return shipping charges.

The board provides 18 sq. ft of display area and weighs just under 20 pounds and can be shipped via United Parcel Service. It is suitable for health fairs, in-service training at nursing homes and hospitals, community-school educational programs, dental society meetings, or anywhere a dental exhibit is needed.

The display can be reserved by contacting the SDDA Office by calling 605-224-9133, faxing 605-224-9168 or by e-mailing at tia@sdddental.org.
Did you know that patients with dental insurance visit the dentist twice as often?

Here are some of the benefits of being a Delta Dental Participating Dentist:

- Our local customer service center. You’ll always get a live person in South Dakota to handle your inquiries.
- Direct payment for claims. That means improved accounts receivable and reduced bad debt for your office.
- Our “Find a Dentist” tool. Participating Dentists are listed on our website, mobile app. and through our customer service center.
- No cost continuing education. That includes free office, community and web-based training and seminars throughout the year.

To join Delta Dental's network, call 1-877-841-1478 or visit deltadentalsd.com
SEE YOU AT THE NEXT CONFERENCE!

Call. Click. Come in.
DACOTAH BANK
Here for you.

BANKING • INSURANCE • MORTGAGE • TRUST

dacotahbank.com
Reference Directory

AMERICAN DENTAL ASSOCIATION
211 E. Chicago Ave.
Chicago, IL 60611
http://www.ada.org

(Have your ADA number ready to verify your membership!)
ADA Toll Free Line: 800-621-8099
ADA Washington Office: 202-898-2400
ADA Washington Office Fax: 202-898-2437

CENTERS FOR DISEASE CONTROL
Centers for Disease Control — Atlanta, GA
Phone: 404-639-3311... http://www.cdc.gov/

CLASSIFIED ADVERTISING IN NEWSLETTER
$10.00 per 35 words or less, $.20 for each additional word, per issue. Images in ad will be an additional $25.00 per photo. Submit in writing (804 N. Euclid; Ste 103; Pierre SD 57501) or emailing tia@sddental.org by the 1st of the month. The ad rates are available on the website (www.sddental.org).

COMMERCIAL ADVERTISING IN NEWSLETTER
Contact SDDA for rate card or download ad rates at http://www.sddental.org/news-publications/advertising-rates.

DENTAL ASSISTING PROGRAMS
Lake Area Technical Institute
230 NE 11th Street, #214
Watertown, SD 57201
Phone: 1-800-657-4344 Fax: 605-882-6299
http://lakeareatech.edu

Western Dakota Technical Institute
800 Mickelson Drive
Rapid City, SD 57703
Phone: 1-800-544-8765 Fax: 605-394-1789
http://www.wdt.edu

Assist To Succeed of Sioux Falls
2701 S Minnesota Ave; Ste 3
Sioux Falls, SD 57105
Phone: 605-321-5069
https://www.atssiouxfalls.com/

DENTAL HYGIENISTS’ ASSOCIATION
Nichole Willuweit, President
Email: sddha.president@gmail.com

DENTAL HYGIENE SCHOOL
USD School of Dental Hygiene
414 E. Clark Street
Vermillion, SD 57069
Phone: 605-658-5964
Fax: 605-677-5638
http://www.usd.edu/dh

DENTAL SERVICE CORPORATION
Delta Dental Plan of SD
PO Box 1157
Pierre, SD 57501
Phone: 605-224-7345 or 1-800-627-3961
Fax: 605-224-0909
http://www.deltadentalsd.com

DONATED DENTAL SERVICES
Contact: Brenda Goeden
PO Box 7018
Pierre, SD 57501
605-224-4012 605-224-9168 FAX 866-551-8023
https://dentallifeline.org/south-dakota/

DRUG & NARCOTIC INFORMATION
U.S. Department of Justice
Drug Enforcement Administration
Box 28083, Central Street
Washington, D.C. 20005
Phone: 202-307-7255
http://www.dea.gov

South Dakota Department of Health
Health Systems Development & Regulation
615 E 4th
Pierre, SD 57501-1700
Phone: 605-773-3361
Fax: 605-773-6667

LABORATORY PRESCRIPTION PADS
$12.00/members, $18.00/nonmembers plus tax for pad of fifty with a minimum of 6 lab pads per order from SDDA Office, http://www.sddental.org/member-center/sdda-salable-materials or contact tia@sddental.org.

LICENSURE
SD State Board of Dentistry
P.O. Box 1037
Pierre SD 57501-1037
Phone: 605-224-1282 Fax: 605-224-7426
E-mail: contactus@sdboardofdentistry.com
http://www.sdboardofdentistry.com
MEDICAID DENTAL PROGRAMS

DDPSD (Delta)
P.O. Box 1157
Pierre SD 57501-1157
Phone: 605-224-7345 or 1-800-627-3961
Fax: 605-224-0909

MUSIC LICENSING

Questions should be directed to:
Broadcast Music, Inc
Phone: 800-925-8451
http://www.bmi.com/

American Society of Composers, Authors & Publishers
Phone: 800-505-4052
http://www.ascap.com/index.html

Society of European Stage Authors & Composers
Phone: 615-320-0055
http://www.sesac.com/

PEER REVIEW

Patients should telephone 605-224-9133 for Patient Request For Mediation form from the SDDA Office or email paul.knecht@sddental.org.

PRACTICE & CAREER OPPORTUNITIES SERVICE

The SDDA Practice and Career Opportunities Service is available online. To be included on placement (seeker/opportunity) list, see http://www.sddental.org/member-center/practice-career

PUBLICATIONS

Dentistry in South Dakota (newsletter)
Paul Knecht, Editor
804 N Euclid; Ste 103
Pierre SD 57501-1194
Phone: 605-224-9133 Fax: 605-224-9168
Past issues can be viewed at www.sddental.org.

SDDA ENDORSED PRODUCTS

SDDA endorsed plans can be downloaded at http://www.sddental.org/member-center/endorsed-products.

SD LEGISLATIVE PHONE NUMBERS

House Lobby 773-3851
Senate Lobby 773-3821
Lobbyist telephone attendant – 224-5030

SOUTH DAKOTA DENTAL FOUNDATION

Dr. Mark Bierschbach, Chairman
PO Box 592
Milbank SD 57252
Phone: 605-432-5032
Additional information is on page 11

SODAK-D-PAC

Dr. Michael Hawley, Chairman
810 S Maple
Watertown SD 57201
Phone: 605-878-0180

UNITED STATES SENATORS

The Honorable John Thune
United States Senate
511 Dirksen Senate Office Building
Washington D.C. 20510
Phone: 202-224-2321
Fax: 202-228-5430
Web Site: thune.senate.gov

The Honorable Mike Rounds
United States Senate
502 Hart Building
Washington D.C. 20510
Phone: 202-224-5842
Fax: 202-228-5765
Web Site: rounds.senate.gov

UNITED STATES REPRESENTATIVE

The Honorable Kristi Noem
United States House of Representative
2422 Rayburn House Office Building
Washington D.C. 20515
Phone: 202-225-2801 Fax: 202-225-5823
Web Site: noem.house.gov

X-RAY EQUIPMENT LICENSURE

SD Department of Health
615 E 4th
Pierre SD 57501
Phone: 605-773-3356
https://doh.sd.gov/
**Requirements for the Practice of Dentistry in SD**

**Requirements of the South Dakota State Board of Dentistry**

- Every dentist must conspicuously display name, license certificate, and annual registration certificate in each dental clinic in which he or she practices, in plain sight of the patients.
- Any change of name or address, in either home or place of business, must be reported to the State Board of Dentistry within 10 days of the move. Individuals failing to comply may not receive important board correspondence including renewal notification, updates, etc.
- All dentists must maintain a current CPR card issued to healthcare providers. Proof of current certification must be provided to the SD Board of Dentistry.
- License renewal notices are sent annually by the Board.
  
  South Dakota State Board of Dentistry  
P.O. Box 1079  
Pierre, South Dakota  57501-1037  
Phone:  605-224-1282  
Fax:  888-425-3032  
www.sdboardofdentistry.com

**Continuing Education Requirements & Registry**

- To retain a license to practice dentistry in South Dakota, every dentist is required by the State Board of Dentistry to participate in continuing dental education. Dentists shall take one hundred (100) hours of continuing dental education in every five-year period after initial licensure. Fifty (50) of the CE hours must be academic.
- Continuing education is recorded online at www.sdboardofdentistry.com. In order to receive CE credit, all fields must be filled out completely. Proof of attendance should be retained to verify attendance in the case of an audit. A detailed account of a licensees CE hours is available online.

**Continuing Education Requirements and Category Definitions**

- **Academic** - Required: 50 hours in a 5-year CE cycle. Dentists are the only practitioners required to obtain academic hours. Dental hygienists and registered dental assistants who attend academic continuing education should submit those courses in the clinical category. Academic hours must directly relate to the provision of clinical dental services and meet on of the following criteria: The course must be taken physically at a dental school accredited by the American Dental Association Commission on Dental Accreditation, the course presenter must be affiliated with a dental school accredited by the American Dental Association Commission on Dental Accreditation, the provider organization must be approved by the American Dental Association Continuing Education Recognition Program, or the provider organization must be approved by the Academy of General Dentistry Program Approval for Continuing Education.

- **Home Study** - Any courses or lectures which can be done on one’s own time or time allotted by a continuing education provider. You must demonstrate your knowledge of the course or lecture through requirements specified from the continuing education provider. Home study continuing education includes: online courses, videotapes, audio cassette tapes, magazines/brochures, CD-ROM, etc. Limit: 30 hours

- **CPR** - Being certified in cardiopulmonary resuscitation (CPR) is a **Requirement** for licensure for all dentists, dental hygienists, and registered dental assistants and can be submitted for continuing education credit. ALL practitioners/registrants MUST maintain a CURRENT CPR card issued to healthcare providers. You **DO NOT** have to take a refresher course every year, just keep your certification current. Credit for CPR is hour for hour (1 hour = 1 hour credit). The Board of Dentistry will **ONLY** accept the American Heart Association for the Basic Life Support (BLS) Provider (formally known as the Healthcare Provider), the American Red Cross for the Professional Rescuer or the American Red Cross for the Healthcare Provider cards. The Board of Dentistry does not recognize on-line CPR courses. Dentist holding a general anesthesia and deep sedation or moderate sedation permit may submit an Advanced Cardiac Life Support (ACLS) or Pediatric Advanced Life Support (PALS) card from the American Heart Association to satisfy the CPR requirement. The Board of Dentistry will recognize hours taken for a certified paramedic, certified emergency medical technician and advanced certified life support in the CPR category with the applied 15 hour limit.

- **Practice Management** - Practice management is defined as courses or lectures taken to benefit oneself for personal or professional gain or enhancing the business aspects of dentistry.
Courses and lectures include but are not limited to: practice management, dental ethics, risk management, stress management, communication skills, office ergonomics, etc. Limit: 10 hours

- **Nutrition** - Courses and lectures include but are not limited to: diet, exercise, dental nutrition, and health issues affecting dental health (i.e. anorexia nervosa). Limit: 15 hours

- **Clinical** - Courses or lectures are presented by an instructor who is not affiliated with a university or do not meet the criteria for Academic continuing education. These courses or lectures emphasize practitioner to patient contact. Course examples include but are not limited to: latest techniques in dentistry, clinical courses, specialties, OSHA/infection control, etc. **Five hours of credit are given under this category for attendance (this includes exhibits) at any state, regional and national meeting or convention.**

- **Dental Radiography** - Dental hygienists, radiographers and dental assistants certified in dental radiography must have five hours of radiography continuing education in every five year cycle.

- **Anesthesia/Sedation** - Dentists holding a general anesthesia and deep sedation or moderate sedation permit must complete an additional 25 hours of continuing education in anesthesia related topics for each five-year licensure cycle.

A Board approved anesthesia inspector is eligible for two hours of anesthesia related continuing education for each anesthesia inspection completed with a maximum of ten hours per continuing education cycle.

Dentists holding a general anesthesia and deep sedation or moderate sedation permit may claim 4 hours of anesthesia related continuing education for each ACLS or PALS certification completed and may claim a maximum of 8 hours per continuing education cycle (i.e. 2 ACLS certification courses).

**X-RAY EQUIPMENT LICENSURE**

State law requires that possessors of x-ray machines and sources of ionizing radiation equipment in South Dakota be licensed with the State Department of Health. Once licensed, automatic renewal forms are sent by the Department annually. There is an annual fee of $100 for offices with one unit. The fee for offices with 2-5 units is $150.

Licensure & Certification Program

South Dakota Department of Health
615 E 4th St
Pierre SD 57501 605-773-3356

**DENTAL RECORDS-TRANSFER**

By law, copies of dental records of a patient must be forwarded upon the request of a patient or upon the request of a dentist acting on behalf of a patient, regardless of the status of that patient's account in the first dentist's office at the time of the request.

SDCL 36-2-16: **Medical records released to patient or designee on request—Expenses paid by patient**—Violation as misdemeanor. A licensee of the healing arts, shall provide copies of all medical records, reports and x-rays pertinent to the health of the patient, if available, to a patient or the patient's designee upon receipt by the licensee of a written request or a legible copy of a written request signed by the patient. A violation of this section is a Class 2 misdemeanor. The licensee may require before delivery that the patient pay the actual reproduction and mailing expense. A licensee, complying in good faith with the provision of 36-2-16, may not be held liable for any injury or damage proximately resulting from compliance with this law.

ADA's Principles of Ethics and Code of Professional Conduct: **III.1.B.1 Furnishing copies of records.** A dentist has the ethical obligation on request of either the patient of the patient's new dentist to furnish, either gratuitously or for nominal cost, such dental records or copies or summaries of them, including dental x-rays or copies of them, as will be beneficial for the future treatment of the patient. This obligation exists whether or not the patient's account is paid in full.

Risk management experts offer the following recommendations for dentists who are asked to transfer patient records to other dentists, physicians, or attorneys:

1. Be certain the patient is aware of the request and has authorized it. Ask the patient to sign a release statement that will protect the confidentiality of the dentist-patient relationship;
2. Do not send original records, except under court order;
3. The information sent to another dentist does not have to include the entire record. If, for instance, a patient has been with a
dentist for 17 years, records for all those years may not have to be sent to facilitate future care. Radiographs and records for the past two or three years, plus a summary of care provided during the previous 14 years, may be sufficient; and

4. A dentist cannot refuse to transfer any of the records or other information pertinent to treatment for any reason, even if there is an unpaid balance or fear that the patient might initiate litigation.

**DENTAL RECORDS-RETENTION**

44:04:09:08. Retention of medical or care records. A health care facility must retain medical or care records for a minimum of ten years from the actual visit date of service or resident care. The retention of the record for ten years is not affected by additional and future visit dates. Records of minors must be retained until the minor reaches the age of majority plus an additional two years, but no less than ten years from the actual visit date of service or resident care. Initial, annual, and significant-change resident assessment records, as require in §§ 44:04:06:15 and 44:04:06:16, must be retained for ten years from the actual visit date of resident care. The retention of the record for ten years is not affected by additional and future visit dates.

44:04:09:09. Storage of medical or care records. A health care facility must provide for filing, safe storage, and easy accessibility of medical or care records. The medical or care records must be preserved as original records or in other readily retrievable and reproducible form. Medical or care records must be protected against access by unauthorized individuals. All medical or care records must be retained by the health care facility upon change of ownership.

**PRESCRIPTION FORMS**

South Dakota law 36-11-46.2 outlines the following format for prescription forms. Written prescription to prohibit substitution--Notation by pharmacist. A practitioner may prohibit a pharmacist from selecting an equivalent drug product by handwriting on the prescription drug order the words "brand necessary" or words of similar meaning. The prohibition may not be preprinted or stamped on the prescription drug order. This selection does not preclude a reminder of the procedure required for the practitioner to prohibit selection by a pharmacist from being preprinted on the prescription drug order. If an oral prescription is given to a pharmacist, the practitioner or practitioner's authorized agent shall instruct the pharmacist if selection of an equivalent drug product is prohibited. The pharmacist shall note the instructions on the file copy of the prescription drug order.

**NARCOTICS LICENSES**

- Information regarding a license for prescribing narcotics may be obtained from:
  
  U.S. Department of Justice/DEA
  Box 28083, Central Station
  Washington D.C. 20005
  202-307-7255

- A separate registration is required for any practitioner who administers, prescribes, or dispenses any controlled drug in South Dakota. This is required in addition to Federal DEA registration.

  Division of Public Health
  615 E 4th
  Pierre SD 57501
  Phone: 605-773-3356
  Fax: 605-773-6667

**SALES AND USE TAX LICENSE**

- A dentist in practice in South Dakota must obtain a sales and use tax license.

- A brochure outlining what is subject to sales and use tax is available from the SDDA Office or by contacting the Department of Revenue (1-800-TAX-9188) or your local office.

  ABERDEEN 626-2218
  SIOUX FALLS 367-5800
  MITCHELL 995-8080
  WATERTOWN 882-5188
  PIERRE 773-3311
  YANKTON 668-2939
  RAPID CITY 394-2332

  For details see the Department of Revenues “Tax Fact Sheet” at [www.sdda.org](http://www.sdda.org); “Member Center”; “Regulatory and Compliance”; “Sales and Use Tax”

**POSTED NOTICE TO DISCUSS DENTAL FEES**

South Dakota Codified Law (SDCL) Chapter 34-12E, Section 1-9, states healthcare providers, including dentists, are required to post in a conspicuous place, an invitation to their patients to discuss fees or charges. This information must be in at least 72-point black type on a white background or a comparable alternative.
**FINANCE CHARGES**

If you do not have a written contract with a patient specifying the rate of interest on past due accounts, the maximum rate allowable for a finance charge under state law is 18% per year. If you have a written contract with a patient which specifies the rate, you may set the interest rate at any level you choose.

The South Dakota Attorney General says a statement or bill is not considered a contract, so if your monthly statements are the only place in which the interest rate is stipulated in writing, you may not charge more than 18% per year (SDCL §54-3-5). To set up a written contract specifying the amount of interest you will charge, contact your attorney and/or accountant.

**DENTAL LABORATORY WORK ORDER FORMS**

- Work orders for dental technicians are required by South Dakota law. South Dakota dentists are no longer required to use the laboratory prescription forms available from the SDDA when creating a lab work order.
- The work order must be retained by the technician or dental laboratory to whom it was issued for at least two years.
- A dentist or a dental laboratory must allow inspection of the work order by the State Board of Dentistry or its agents at any time.
- A pad containing 50 sheets of laboratory prescription forms are available for $12.00/members or $18.00/non-members, plus sales tax. Order online at [www.sddental.org](http://www.sddental.org) or call 605-224-9133.

**MUSIC LICENSING REQUIREMENTS**

A dentist does not need a license to rebroadcast a radio or television in his/her office if the equipment used is a type commonly found in a home; i.e., equipment that does not use an external speaker such as wall-mounted or built-in ceiling speakers. Small offices with a public area of less than 2000 square feet and six or fewer speakers are also covered by this exemption for radio and television.

A music license is required if CDs, cassettes, albums, or Mp3 are played over any system. This requirement applies to CD, cassette, album, or Mp3 music played throughout the office, over the telephone to callers on hold and through head-phones to patients in the dental chair. Licenses from all three licensing organizations may be

---

**MEDICAID (Title XIX) DENTAL PROGRAMS**

Delta Dental of South Dakota (DDPSD), under contract by the South Dakota Department of Social Services (DSS), administers two Medicaid dental programs under Title XIX: comprehensive care for children and limited services for eligible adults, 21 or older. These programs are funded by approximately two-thirds federal and one-third state tax dollars. A provider agreement must be completed before rendering dental services to eligible patients. The SDDA Committee on Dental Health serves in an advisory capacity to the Department of Social services and DSS regarding the Medicaid dental programs. Inquiries about dental Medicaid programs should be addressed to:

- **Medicaid**
  - Delta Dental of South Dakota
  - PO Box 1157
  - Pierre SD 57501-1157
  - Phone: 1-800-627-3961 or 224-7345
  - [www.deltadentalsd.com](http://www.deltadentalsd.com)
  - Fax: 605-224-0909

**PANDA**

**Prevent Abuse and Neglect through Dental Awareness**

The P.A.N.D.A. Coalition is a public-private partnership committed to educating dental professionals on how to recognize and report suspected cases of child abuse. The Coalition offers continuing education programs to assist the dental profession in performing their duties as state mandated reporters. Coalition members include representation from the South Dakota Dental Association, USD Dental Hygiene School, Lake Area Dental Assisting School, SD Pediatric Association, Indian Health Service, South Dakota Department of Health, South Dakota Department of Social Services and Delta Dental. If you would like more information on the program or would like a program presented in your area, please contact Delta Dental of South Dakota.
DELTA DENTAL OF SOUTH DAKOTA

Delta is the largest provider of group dental plans in the state. Dentists who choose to join Delta as participants execute contracts agreeing to file and guarantee their fees, allow Delta access to their records to verify their fees, complete and submit claim forms at no charge to the patient and use predetermination of benefits in major dental cases.

Delta Dental of South Dakota
PO Box 1157
Pierre, SD  57501-1157
Phone: 1-800-627-3961 or 224-7345
www.deltadentalsd.com

PUBLIC EDUCATION VIDEO LOAN LIBRARY
SOUTH DAKOTA DENTAL ASSOCIATION

The following videos may be borrowed by contacting the SDDA, 605-224-9133 or by emailing tia@sddental.org. There is no charge for the videos, however, full responsibility for loss or damage to the film is that of the borrower.

BRUSHING WITH DUDLEY AND DEEDEE – (VHS only; For DVD use “The Complete Animated Series”) - 1997. Dudley the Dinosaur uses magic to teach little sis Dee Dee all about brushing and flossing. For pre-school age audience. (Color; 6 minutes)

DUDLEY & DEE DEE IN NUTRITION LAND – (VHS) - 1997. Dudley and Dee Dee go on a trip to Nutrition Land, where they learn about the food groups and dental health. For Grades 3-5.

DUDLEY’S CLASSROOM ADVENTURE – (VHS & DVD) - 1992. Dudley takes kids on a fun-filled classroom adventure as Dudley the Dinosaur writes a report on a healthy mouth. Topics covered include diet, brushing, flossing, sealants, mouthguards and more. (Color; 7 minutes)

DUDLEY’S VISIT TO THE DENTIST – (VHS and DVD) - 1990. Animated video takes Dudley the Dinosaur through a visit to the dentist. For children of all ages, this short video introduces dental instruments and what to expect at the dental office. For lower Elementary. (Color; 6 minutes)

DUDLEY’S GRADESCHOOL MUSICAL— (DVD) Bring glee to children of all ages with this oral health video featuring Dudley the Dinosaur. Dudley and his friends audition for “Teeth: The Musical” and sing catchy songs about: Brushing and Flossing; Mouthguards; Healthy Eating; Regular Dental Visits; and, Sealants. Guaranteed to make learning about oral health fun for kids pre-school age through grade 4. (8 minutes)

DUDLEY GOES TO CAMP BRUSH & FLOSS - (VHS & DVD) - 2005. Dudley teaches his Cousin Deane the proper way to brush. Close-up shots of brushing and flossing shows children the best way to take care of their teeth and gums. For lower elementary. (Color; 5 minutes)

DUDLEY & DENTAL HEALTH: THE COMPLETE ANIMATED SERIES – (DVD) - Perfect for preschool through 4th grade, this series includes four fun and educational Dudley the Dinosaur short films: “Dudley Goes to Camp Brush & Floss”; Dudley’s Classroom Adventure”; “Dudley Visits the Dentist”; and, “Brushing With Dudley and DeeDee”. (Color; 45 minutes)

HEROES VS. PLAQUE – (DVD) Bring Spiderman and the Fantastic Four along to your classroom visit and show kids that even superheroes have to fight tooth decay! Teaches dental health basics. Recommended for grades K-5 (5 minutes)

MELVIN’S MAGICAL MOUTH MUSEUM - (VHS) Accompany students as a magician leads them around a dental museum and shows them that good oral health isn’t magic, it just takes good oral habits. Stresses the importance of regular dental visits, daily brushing and flossing, healthy eating and the benefits of sealants. For lower elementary. (8 minutes)