

PATIENT REQUEST FOR MEDIATION

Upon receipt of this completed form, a mediator will be assigned and will contact you within 10 days to discuss your request and help resolve your complaint. A refund of the charges you have paid is an option to resolving your complaint. However, the maximum amount that could be reimbursed to you is the maximum amount that you paid. Satisfying a request from a patient for settlement or compensation for damages or pain and suffering is not within the scope of peer review.

Patient Information

Date _____/_____/_____ Case # _____

Name _____ Phone(____) _____
Please print or type

Address _____

City _____ State _____ Zip Code _____

Name of Dentist

Name _____ Phone(____) _____

Address _____

City _____ State _____ Zip Code _____

Date of Last Appointment _____/_____/_____

What contact have you made with the dentist to solve the problem(s)?

Please describe the problem(s) specific to the dental treatment received:

Please complete reverse side

Are you in the process of using the court system to resolve your complaint?

___ Yes ___ No If yes, please give details:

(Note: Peer Review is an option instead of using the court system.)

What solution(s) would you like to see in order to solve your problem(s)?

Are you asking for financial payment (the payment of money)? ___ Yes ___ No

(Note: If your case is decided in your favor, the maximum amount of money that could be refunded to you is the maximum amount you paid. The amount paid by your insurance would be returned to your insurance company.)

Do you have dental insurance now? Yes ___ No ___

Did your insurance pay for any portion of this treatment? Yes ___ No ___

If yes, give amount \$ _____

Insurance Company Name _____

Address _____

Insured Person _____

SSN _____

Group I.D. # _____

Insured's Employer _____

Has the insurance company been notified of this matter? Yes ___ No ___

Thank you for addressing your concerns to the South Dakota Dental Association.

Please provide below a telephone number and the best time of day when the mediator will be able to contact you. If you have any questions in the meantime, please do not hesitate to contact the South Dakota Dental Association, 605/224-9133.

Day Phone (___) _____ Time: _____

Night Phone (___) _____ Time: _____

In order that a complete review be performed, I authorize the release to this committee of any dental records or information by anyone who has examined me previously. I further give my permission for the committee to perform a clinical examination, if necessary.

SIGNATURE

Please return this completed form to:

Executive Director, South Dakota Dental Association, PO Box 1194, Pierre, SD 57501